

## MANDATORY DISCLOSURE

Mandatory Disclosure

Updated on August 2011

1. AICTE File No. TN-22/MAP/MBA/2K  
Date & Period of last approval August 23, 2010 for 2010-11 and on 01-07-2011 for 2011-12.
  
2. Name of the Institution NATIONAL INSTITUTE OF MANAGEMENT STUDIES  
Address of the Institution Rajiv Gandhi Salai,  
Karapakkam,  
City & Pin code Chennai – 600097.  
State / UT Tamilnadu.  
Phone number with STD code 044-65384011  
FAX number with STD code 044-24502898  
Office hours at the Institution 8.30 am – 5.00 pm  
Academic hours at the Institution 8.30 am – 4.15 pm  
Email nimschennai@kcgcollege.com  
Website www.nimschennai.com  
Nearest Railway Station (dist in km) Central – 12 km  
Nearest Airport (dist in km) Meenambakkam – 20 km
  
3. Type of Institution Private – Self Financed  
Category (1) of the Institution Minority / Christian  
Category (2) of the Institution Co-Ed.

4. Name of the organization running

the Institution	Hindustan Engineering Training Centre.
Type of the organization	Society.
Address of the organization	Post Box No.1306, HIET Campus, 40, G.S.T Road, St.Thomas Mount, Chennai - 600 016.
Registered with	Hindustan Engineering Training Centre (Registered under Societies Under Registration Act XXI of 1860).
Registration date	24-12-1968
Website of the organization	<a href="http://www.hetc@vsnl.com">www.hetc@vsnl.com</a>

5. Name of the affiliating University

University of Madras	
Address	Chepauk, Chennai – 600005.
Website	<a href="http://www.uom.ac.in">www.uom.ac.in</a>
Latest affiliation period	2008-2009

6. Name of Principal / Director

Dr.G.Srikanth.,B.E., MBA., Ph.D.	
Exact Designation	Director
Phone number with STD Code	044-65384011
FAX number with STD code	044-24502898
Email	<a href="mailto:director@nimschennai.com">director@nimschennai.com</a>
Highest Degree	Ph.D.
Field of specialization	H.R, Finance.

## 7. Governing Board Members

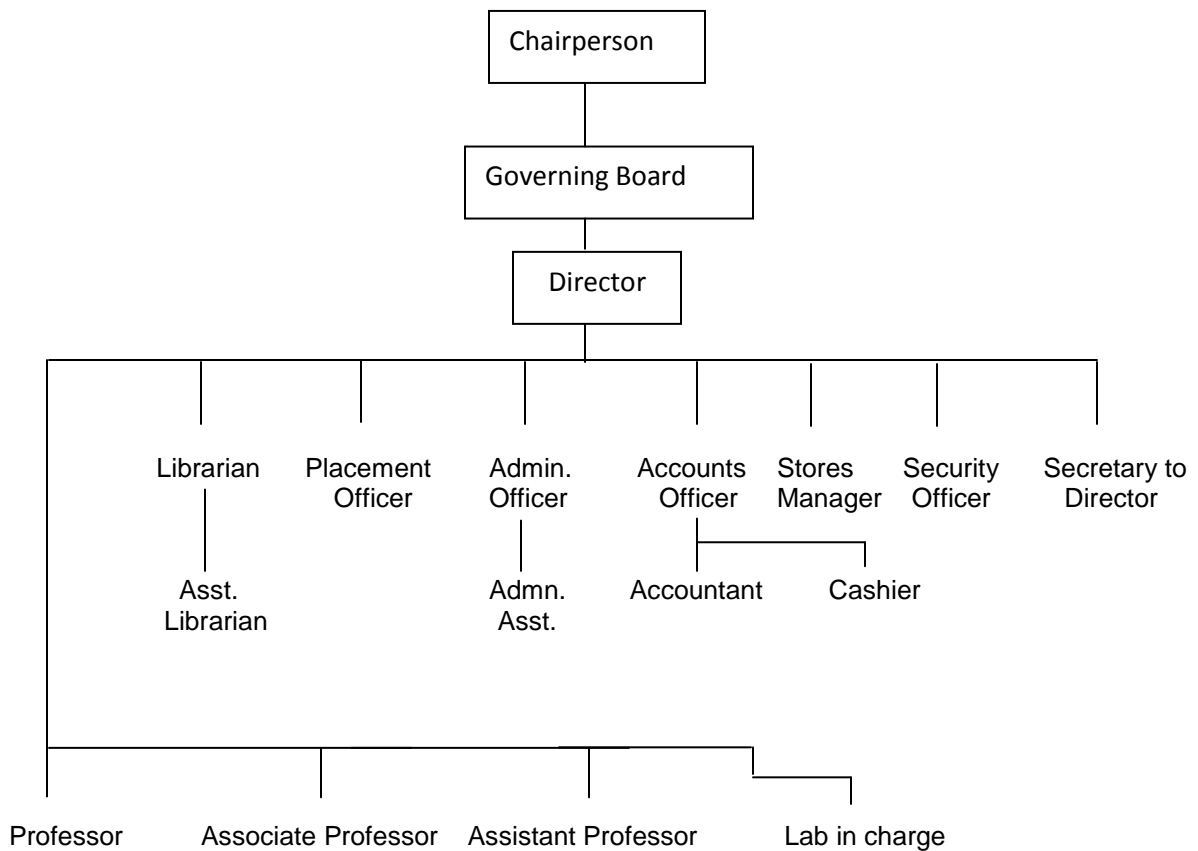
Chairperson	:	Mrs. Elizabeth Verghese, Chairperson of Society.
Member	:	Mr. Anand Jacob Verghese, Vice-Chairman.
Member	:	Mr.Ashok Verghese, Director, HGI, Chennai.
Member	:	Dr.Aby Sam, Director, HIET, Chennai.
Member	:	Dr.S.Varadarajan, Former Director of Technical Education, Govt. of Tamilnadu.
Member	:	Nominee of the AICTE – Regional Officer (Ex-Officio), Southern Regional Office, Chennai.
Member	:	An Industrialist / Technologist / Educationist from the region to be nominated by the concerned Regional Committee.
Member	:	Dr.M.Elanchezhiyan, Professor, Department of Microbiology, University of Madras, Dr.ALMPGIBMS, Taramani, Chennai – 600 113. (Nominee of the Affiliating Body / University)
Member	:	Director of Collegiate Education (Ex-Officio). (Nominee of the State Government)
Member	:	An Industrialist / Technologist / Educationist from the region nominated by the State Government.
Member Secretary	:	Dr.G.Srikanth, National Institute of Management Studies.
Frequency of meetings date of last meeting	:	Once in 3 months, May 2011.

## 8. Academic Advisory Body

- Chairman : Dr.G.Srikanth.  
Director, National Institute of Management Studies.
- Member : Prof. PVB Sathyaganapathy.  
Dean (Placement and Studies Affairs), Hindustan College of  
Engineering.
- Member : Dr.Muthaiah Mariappan.  
Former Vice-Chancellor, Bharathidasan University, Trichy,  
Tamilnadu.
- Member : Mr.C.R.Kannan.  
Asst. Vice-President (PR&C)  
Paramount Airway P Ltd., Chennai.
- Member : Dr.S.Varadarajan.  
Former Director of Technical Education, Govt. of Tamilnadu.
- Member : Dr.N.S.Venkataraman.  
Former Director, Madras institute of Technology (Anna  
University).

Frequency of meetings & date of  
last meeting : Once in 3 months, July 2011

9. Organizational Chart :



10. Student feedback mechanism on Institutional Governance / faculty performance

- a) Regular feedbacks at the end of each semester on faculty performance is collected and collective measures taken to improve the performance.
- b) Student feedback taken from the final year students, is used as guideline for suitable modifications in the governance.

11. Grievance redressal mechanism for students, faculty and staffs

- a) There is a student Grievances redressal Committee consisting of three senior faculty Members and Director as chairman for discussing the grievances.
- b) There is another committee consisting of Director as Chairman, and two staff as members to attend to the grievances of faculty and staff.

12. Name of the Department	Management Studies.		
Course	MBA		
Level	UG / PG		
1 <sup>st</sup> Year of approval by the Council	2004-2005		
Year wise Sanctioned Intake	60	60	60
	(2008-09)	(2009-10)	(2010-11)
Year wise Actual Admissions	59	58	59
Cut off marks – General quota	50%	50%	50%
% Students passed with Distinction	----	----	----
% Students passed with First Class	15	49	51
Students Placed	16	40	45
Average Pay Package, Rs./ Year	2.4 lakhs	2.7 lakhs	3.2 lakhs
Students opted for Higher Studies	Nil		
Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not Eligible Yet ✓		
Doctoral Courses	Yes / No ✓		
Foreign Collaborations, if any	No		
Professional Society Memberships	In MMA, AIMA- New Delhi and NIPM – Kolkata.		
Professional activities			
Consultancy activities			
Grants fetched	:		
Departmental Achievements	:		
Distinguished Alumni	:		

13.

(a) Name of Teaching Staff	<b>Dr.S.Subramanian</b>		
Designation	Professor		
Department	Master of Business Administration		
Date of Joining the Institution	06.07.2011		
Qualifications with Class/Grade	UG B.Com - II Class	PG M.Com - I Class MBA - I Class	PhD Management
Total Experience in Years	Teaching - 11	Industry -	Research - 5
Papers Published	National - 06		International - 2
Papers Presented in Conference	National - 15		International - 7
PhD Guide? Give field & University	Field -		University -
PhDs / Projects Guided	PhDs - M.Phil - 24		Projects in Masters Level MBA - 125 M.Com - 25
Books Published / IPRs / Patents	-		
Professional Memberships	MMA		
Consultancy Activities	-		
Awards	-		
Grants fetched	-		
Interaction with Professional Institution	Anna University, Chennai Madras University, Chennai MMA		

(b) Name of Teaching Staff	:	<b>Dr. V.Nirmala Devi</b>		
Designation	:	Associate Professor		
Department	:	Master of Business Administration		
Date of Joining the Institution	:	01.06.2012		
Qualifications with Class/Grade		UG	PG	PhD
		B.Sc-I Class	MBA-I Class	Yes
			M.Sc-I Class	
			M.Sc-II Class	
Total Experience in Years		Teaching -18	Industry -7	Research -
Papers Published		National - 1		International -
Papers Presented in Conference		National - 1		International -
PhD Guide? Give field & University		Field -		University -
PhDs / Projects Guided		PhDs -	Projects in Masters Level - 150	
Books Published / IPRs / Patents		- 1.Written course materials for 50 subjects for UOM & Periyar University. 2. Life Member of computer society of India.3.member of Madras Management Association.		
Professional Memberships		-		
Consultancy Activities		-		
Awards		-		
Grants fetched		-		
Interaction with				
Professional Institutions		- Computer society of India. Madras Management Association.		



(c) Name of Teaching Staff	: Dr.Chitra Devi		
Designation	: Associate Professor		
Department	: Master of Business Administration		
Date of Joining the Institution	: 26.06.13		
Qualifications with Class/Grade	UG	PG	PhD
	B.Sc-II Class	MBA-I Class	Yes
		M.Phil-II Class	
Total Experience in Years	Teaching -14	Industry -6 months	Research -8
Papers Published	National - 1		International - 13
Papers Presented in Conference	National - 5		International - 15
PhD Guide? Give field & University	Field - Marketing & HR	University – Bharathiyar & Karnataka Open University	
PhDs / Projects Guided	PhDs - 2	Projects in Masters Level - 100	
Books Published / IPRs / Patents	-		
Professional Memberships	- MTC & MMA		
Consultancy Activities	-		
Awards	- 100% result		
Grants fetched	-		
Interaction with			
Professional Institutions	- Setting question papers in various universities		

(d) Name of Teaching Staff	<b>N.Rajaveni</b>		
Designation	Assistant Professor		
Department	Master of Business Administration		
Date of Joining the Institution	01.09.2006		
Qualifications with Class/Grade	UG	PG	PhD
	BBA - I Class	MBA - I Class	
		M.Phil - I Class	
Total Experience in Years	Teaching - 11	Industry -	Research -
Papers Published	National - 1		International - 2
Papers Presented in Conference	National - 5		International - 4
PhD Guide? Give field & University	Field -		University -
PhDs / Projects Guided	PhDs -		Projects in Masters Level -
Books Published / IPRs / Patents	-		
Professional Memberships	-		
Consultancy Activities	-		
Awards	-		
Grants fetched	-		
Interaction with			
Professional Institutions	-		

(e) Name of Teaching Staff	<b>S.Veena</b>		
Designation	Assistant Professor		
Department	Master of Business Administration		
Date of Joining the Institution	02.05.2011		
Qualifications with Class/Grade	UG	PG	PhD
	B.Com - I Class MBA - I Class		
Total Experience in Years	Teaching - 14	Industry -	Research -
Papers Published	National -		International -
Papers Presented in Conference	National -		International -
PhD Guide? Give field & University	Field -		University -
PhDs / Projects Guided	PhDs -	Projects in Masters Level - 150	
Books Published / IPRs / Patents	-		
Professional Memberships	-		
Consultancy Activities	-		
Awards	-		
Grants fetched	-		
Interaction with			
Professional Institutions	-		

(f) Name of Teaching Staff	<b>Saravanan O S</b>		
Designation	Assistant Professor		
Department	Master of Business Administration		
Date of Joining the Institution	15.04.2011		
Qualifications with Class/Grade	UG	PG	PhD
	B.Com - I Class	M.Com - I Class	Field: Micro Finance
		M.Sc - I Class	Specialization: Commerce
		MBA - I Class	
Total Experience in Years	Teaching - 2	Industry - Nil	Research - Nil
Papers Published	National - Nil		International - 1
Papers Presented in Conference	National - 2		International - 1
PhD Guide? Give field & University	Field - Nil		University -
PhDs / Projects Guided	PhDs - Nil		Projects in Masters Level - 20
Books Published / IPRs / Patents	Nil		
Professional Memberships	Nil		
Consultancy Activities	Nil		
Awards	J R F Award in the discipline of Commerce during the year 2002		
Grants fetched	Nil		
Interaction with			
Professional Institutions	Cleared Intermediate Examination conducted by the Institute of Cost and Works Accountant of India (ICWAI)		

(g) Name of Teaching Staff	<b>R.Lenin</b>		
Designation	Assistant Professor		
Department	Master of Business Administration		
Date of Joining the Institution	30.06.2008		
Qualifications with Class/Grade	UG	PG	PhD
	B.Com. - I Class	M.Com - I Class	
		MBA - I Class	
Total Experience in Years	Teaching - 3	Industry -	Research -
Papers Published	National - 1		International -
Papers Presented in Conference	National - 2		International - 1
PhD Guide? Give field & University	Field -		University -
PhDs / Projects Guided	PhDs -		Projects in Masters Level - 50
Books Published / IPRs / Patents	-		
Professional Memberships	-		
Consultancy Activities	-		
Awards	-		
Grants fetched	-		
Interaction with			
Professional Institutions	-		

(h) Name of Teaching Staff	<b>Lavanya L</b>
Designation	Assistant Professor
Department	Master of Business Administration
Date of Joining the Institution	02.05.2011
Qualifications with Class/Grade	UG                      PG                      PhD B.Com. - I Class    MBA - I Class
Total Experience in Years	Teaching - 2 Industries - 5                      Research -
Papers Published	National -    International -
Papers Presented in Conference	National - 5    International - 2
PhD Guide? Give field & University	Field - Management    University - Dravidian
PhDs / Projects Guided	PhDs -    Projects in Masters Level - 20
Books Published / IPRs / Patents	All papers presented have been published in respective book of Conference Proceedings.
Professional Memberships	- Life Member at NHRD
Consultancy Activities	-
Awards	- i) Silver medal & Souvenir for first place in B.Com. (Allied Subjects) ii) Cash prize for first in selection process in MBA.
Grants fetched	-
Interaction with	
Professional Institutions	- Meetings at NHRD, Chennai Chapter

(i) Name of Teaching Staff : **S.Bala Murali**

Designation : Assistant Professor

Department : Master of Business Administration

Date of Joining the Institution: 26.06.2013

Qualifications with Class/Grade	UG	PG	PhD
	B.Com-I Class	MBA-I Class	

Total Experience in Years

Teaching -3	Industry -2.5	Research -
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Papers Published

National - 2	International -
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Papers Presented in Conference

National - 2	International -
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PhD Guide? Give field & University

Field -	University -
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PhDs / Projects Guided

PhDs -	Projects in Masters Level – 30+
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Books Published / IPRs / Patents

-

Professional Memberships

-

Consultancy Activities

-

Awards

-

Grants fetched

-

Interaction with

Professional Institutions

-

#### 14. Admission Quota

Entrance test / admission criteria	Through "Tamil Nadu MBC / MCA admission committee" for –GC. "Common Entrance test" by Consortium of SF colleges for - MC.
Cut off / last candidate admitted	50 %.
Fees in rupees	25,000 /- Per annum (as fixed by Government).
Number of Fee Waivers offered	
Admission Calendar	Last date for request for applications : 13.07.2011 Last date for submission of application : 16.07.2011. Dates for announcing final results : 22.08.2011. Release of admission list (main list and waiting list should be announced on the same day) : 22.08.2011. Date for acceptance by the candidate (time given should in no case be less than 15 days) : 07.09.2011. Last date for closing of admission completed : 31-08-11.. Starting of the Academic session : 25.08.2011. The waiting list should be activated only on the expiry of date of main list : Yes The policy of refund of the fee, in case of Withdrawal should be clearly notified. Decision will be taken based on the merits of each case.
PIO Quota	Yes / No



15. Infrastructural information

Classroom/ Tutorial Room facilities	503.75 Sq. meters
Laboratory details	NA.
Computer Centre facilities	211.12 Sq. meters
Auditorium / Seminar Halls / Amphi	1 Seminar Hall
Cafeteria	1 no.
Indoor Sports facilities	Available.
Outdoor Sports facilities	Available.
Gymnasium facilities	Available.
Facilities for disabled	Available.
Any other facilities	

16. Boys Hostel

Available.

Girls Hostel

Available.

Medical & other Facilities of Hostel

In house emergency care.

17. Academic Sessions

Two (June-December), (January-April)

Examination system, Year / Sem

Semester

Period of declaration of results

June

18. Counseling / Mentoring

Career Counseling

Yes.

Medical facilities

Available.

Student insurance

Available.

19. Students Activity Body

Cultural activities	Yes.
Sports activities	Yes.
Literary activities	Yes.
Magazine / Newsletter	Yes.
Technical activities / Tech Fest	No
Industrial Visits / Tours	Yes.
Alumni activities	Yes.

20. Name of the Information Officer for RTI

Dr. G.Srikanth

Designation

Director

Phone number with STD code

044 - 65384011

Fax number with STD code

044 - 24502898

Email

[director@nimschennai.com](mailto:director@nimschennai.com)